



Part-Time Maintenance Assistant

The Diocese of Fall River is seeking a Part-Time Maintenance Worker to join our team at the St. Pius X Church, in South Yarmouth, MA. We are looking for a self-motivated and team – orientated individual of high integrity who possesses a great work ethic and is passionate about fulfilling “Christ’s work on earth!”

RESPONSIBILITIES:

- Daily cleaning and maintenance of building facilities
- Prepare the church and other rooms for services and events, including: Performing the necessary room set-up for scheduled meetings, sweeping, mopping, scrubbing, and vacuuming floors using cleaning solutions, tools, and equipment.
- Cleaning or polishing walls, ceilings, windows, and building fixtures.
- Cleaning walkways, parking lots, and steps.
- Dusting furniture, walls, and other equipment.
- Daily gathering and emptying of the trash.
- Daily cleaning of the bathrooms.
- Notifying the Facilities Manager of the need for material/supplies, or the need for major repairs or additions to building operating systems.
- Waxing or sealing floors.
- Assisting with building security, not limited to locking and unlocking.
- Cutting and trimming of grass, leaf removal, planting and weeding.
- The removal of snow at all the properties, unless outside contracting is provided.
- Perform all other duties as required.

Qualifications:

- Prior experience in building maintenance, preferably in a church or similar environment.
- Basic knowledge of HVAC and mechanical functions of a large residential building.
- Basic knowledge of cleaning methods and products as well as basic carpentry and painting skills
- Basic knowledge of landscaping, i.e. lawn care with powered equipment.
- Ability to bend, stoop, lift and move furniture, walk/stand for a majority of the shift, shovel snow, and remove trash, and lift up to 70 pounds.
- Valid driver’s license and personal vehicle required as this position will be required to travel to any of the properties owned by the Catholic Community of South Yarmouth.
- The ability to work nights and weekends, when necessary.

Please submit your cover letter and resume to: Sandy Savery;

Email: stpiusxoffice@comcast.net;

Mail: St. Pius X Church

5 Barbara Street

South Yarmouth, MA 02664

Equal Opportunity Employer