



DIOCESE OF FALL RIVER
47 UNDERWOOD STREET
FALL RIVER, MASSACHUSETTS 02720

OLOC
BREWSTER #0330 #10331

OFFICE OF THE VICAR GENERAL

July 27, 2023

Dear Father,

I am writing to you to remind you that the Parish Finance Council Guidelines originally promulgated by Bishop da Cunha in December 2021 require all parishes to submit an annual report to the bishop by end of September. To review, the information that is required to be reported includes:

1. A copy of the FY23 annual report issued to parishioners (including the date the report was issued).
2. The names and professional titles of all finance council members.
3. The dates on which the finance council met during the fiscal year for which the report was created, as well as the dates of any meetings held since the end of the fiscal year.
4. A statement signed by the pastor/administrator and the finance council chair, attesting that the annual report was developed in consultation with the council.

These requirements are consistent with Canon Law mandates that every parish has a finance council (Canon 537) and that an annual report be provided to parishioners (Canon 1287.2). In addition, in 2007 the Accounting Practices Committee of the USCCB recommended that parishes report to the Bishop the date on which such information was made available to parishioners.

In our mission to provide transparency across the diocese, each parish report will be posted on the Diocesan website at <https://www.fallriverdiocese.org/parish-financial-reports-fy-2023/>. To further assist parishes we will also post a template that parishes can use on this web page. Note that parishes do not need to use this template if they have a report format that meets all the requirements.

If you have any questions, please reach out to Joe Harrington (jharrington@dioc-fr.org; 508-985-6503).

Sincerely yours in in Christ,

Very Rev. David C. Frederici, V.G.
Vicar General

Dear Parishioners,

As we close the books on our fiscal year, we can be thankful for so many blessings! When we started the new fiscal year, we began to notice the return of many parishioners after the easing of the pandemic. The parishioners of Our Lady of the Cape continued to generously share their gifts to help those in need, to maintain our Parish buildings and campus and to support the spiritual growth of the Parish community.

Fiscal year 2023 saw Parish revenues exceed expenditures by \$62,081. The net unrestricted revenue, which is used to meet the day-to-day Parish operating expenses, increased by \$15,280. This increase comes even as we have seen significant cost increases this year for energy, services, and consumables, as I'm sure you have as well.

Again this year, Our Lady of the Cape has been blessed by the hard work and support of the members of the Ladies' Guild. Through the hard work of so many, we were able to hold the Summer Fair, and along with the Summer Sweeps, it was a great success. The Guild-run Thrift Shop and other fund-raising activities have greatly contributed to the financial stability of our Parish. I am grateful for all that the Ladies' Guild does for our Parish. And I thank the Men's Club for their assistance with the Summer Fair and other events. I encourage their members and hope for an increase in membership and sponsored activities by both the Ladies' Guild and the Men's Club. Other important fund-raising has come through the Our Lady of the Cape Giving Back Golf Open and raffle, and the Together with Haiti Christmastime "goat letter" and summer Ice Cream Social.

Our Lady of the Cape Parish shows its commitment to aid those in most need of help. Our St. Vincent de Paul Society provides vital assistance to the many needy in our community. In addition, Our Lady of the Cape is twinned with three sister Parishes and five schools in Haiti. Due to the violence and chaos in Haiti, we waited until January 2023 when the situation improved to send requested funds to our partners. Each year we help feed more than 3,000 students in five schools daily. We also fund infrastructure projects which this past year included at our sister parish: repairs for the preschool, middle school and high school after the earthquakes, and 24 benches for the mission chapel. We provided funds at the Sisters' school for food for their canteen and for pre-school teacher salaries; we also provided for needed equipment for the medical clinic. To the La Salettes we provided funds for food and school supplies at both locations. During this past year we collected and distributed over \$367,462 to aid Together with Haiti, the St. Vincent de Paul Society, Catholic Charities and other Diocesan and Church causes.

The Parish continues its commitment to maintain our facilities and our beautiful grounds. The "Grant The Dream" Initiative, the Maintenance and Building Collections, the Golf Outing and the Raffle resulted in more than \$295,000 for this fiscal year. Over the last year the funds were used to replace equipment: a new fire alarm in the Parish Center, a sander for the roads and parking lot, mower, landscape trailer, components of the OLC sound system, and a wireless microphone for Immaculate Conception Chapel, as well as the final payments on the carpeting and exterior painting at OLC church. The catch basins were cleaned to improve drainage on the property.

Our Parish is also blessed with dedicated volunteers and a committed staff. I have hired a new part-time maintenance worker to meet our needs. As we move forward in this new fiscal year, I continue to thank God for the vitality and responsiveness of this congregation. May God continue to lead us in finding new ways to help more people discover life with God, for the good of the world. Thank you for your generosity and stewardship!

Fr. Paul Mandziuk, M.S., Pastor, Our Lady of the Cape Parish
August 20, 2023

Our Lady of the Cape Parish
SHARING OUR GIFTS

	Actual Year Ended 6/30/2023	Actual Year Ended 6/30/2022	Budget Year Ended 6/30/2024
GIFTS OFFERED			
Unrestricted Revenue:			
Offertory Collections	\$648,303	\$606,705	\$625,000
Stipends/Mass Cards	24,800	22,575	20,000
Subtotal	<u>\$673,103</u>	<u>\$629,280</u>	<u>\$645,000</u>
Less: Diocesan Assessment (1)	<u>(75,522)</u>	<u>(75,522)</u>	<u>(81,000)</u>
Unrestricted Revenue	<u>\$597,581</u>	<u>\$553,758</u>	<u>\$564,000</u>
Restricted Revenue:			
Building Fund/Grant the Dream (2)	176,455	233,155	160,000
Gifts & Bequests	19,181	22,761	20,000
Parish Organizations (Ladies Guild)	100,000	50,000	75,000
Forgiven PPP Loan	0	48,177	0
Subtotal Restricted Rev	<u>\$295,636</u>	<u>\$354,093</u>	<u>\$255,000</u>
Diocesan Obligations/External Gifts: (3)			
Haiti Mission	\$143,185	\$191,847	\$150,000
St. Vincent de Paul	62,552	91,273	60,000
Catholic Charities	97,695	115,320	90,000
Other National/Diocesan Collections	64,030	55,989	55,000
Subtotal Diocesan Obligations/External Gifts	<u>\$367,462</u>	<u>\$454,429</u>	<u>\$355,000</u>
TOTAL GIFTS OFFERED	<u>\$1,260,679</u>	<u>\$1,362,280</u>	<u>\$1,174,000</u>
GIFTS DISTRIBUTED			
Parish Operations			
Salaries & Benefits	\$470,665	\$404,598	\$437,000
Administration/Insurance	76,585	86,465	85,000
Maintenance	62,878	43,560	60,000
Parish Center	19,273	19,581	20,000
Religious Education	10,997	10,913	15,000
Church & Liturgy	23,536	20,974	25,000
Rectory	32,559	31,902	30,000
Facilities Plan/Grant the Dream (2)	124,643	43,817	100,000
Annual LaSalette Seminarists' Support	10,000	10,000	10,000
Total Parish Operations	<u>\$831,136</u>	<u>\$671,810</u>	<u>\$782,000</u>
Diocesan Obligations/External Gifts (3)			
Haiti	\$143,185	\$191,847	\$150,000
St. Vincent de Paul	62,552	91,273	60,000
Catholic Charities	97,695	115,320	90,000
Other National/Diocesan Collections	64,030	55,989	55,000
Subtotal Diocesan Obligations/External Gifts	<u>\$367,462</u>	<u>\$454,429</u>	<u>\$355,000</u>
TOTAL GIFTS DISTRIBUTED	<u>\$1,198,598</u>	<u>\$1,126,239</u>	<u>\$1,137,000</u>
Excess/(Shortage)	<u>\$62,081</u>	<u>\$236,041</u>	<u>\$37,000</u>

Footnotes:

(1) The Diocese of Fall River assesses parishes a fee of 13% on unrestricted gifts.

(2) To assist with the immediate maintenance needs of our facilities, the parish established a Grant the Dream Building Fund.

This Fund raised \$37,788 in addition to our Maintenance & Building Collections which raised \$77,602 during the year ended June 30, 2023.

In addition, the golf tournament contributed a net amount of \$32,201

Projects completed during the past year include Church carpeting; new alarm system; the purchases of a new lawn mower and sander; painting; work and repairs on catch basins, the irrigation system, air conditioning and Rectory shingles.

(3) Funds received from Haiti, SVDP, Catholic Charities, National/Diocesan and emergency collections are distributed fully in the amount received to the ministries or organizations for whom collected.

Our Lady of the Cape Parish
Brewster, MA
Finance Council Member Biographies
FY23
Fr. Paul Mandziuk, M.S.

1. Kathleen DeMeyer: President/Owner of Encore Construction, Dennisport, MA
2. Peter Eichmann: Retired Attorney
3. James Wells: VP, Managing Broker, Coldwell Banker Realty
4. Kenneth Schafer: Barnstable County Sheriff Dept.
5. Steven Leduc: Professor Boston College

Finance Council Meeting Dates:
Wednesday, November 16, 2022
Wednesday, February 1, 2023
Wednesday, April 5, 2023
Wednesday, July 12, 2023

Our Lady of the Cape
Brewster, MA
Finance Council Member Biographies
FY23

The annual report provided to the parish on ~~10/20~~ ^{Aug 20, 2023} was created in consultation with the Parish Finance Council

(pastor signs here)

Fr. Paul Mandziuk, M.S., pastor

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(Parish Finance Council Chair signs here)

Kathleen DeMeyer, Finance Council Chair

A handwritten signature in cursive script that reads "K. DeMeyer". The signature is written over a horizontal line.